

MORGAN JONES & PETT'S EQUALITY AND DIVERSITY POLICY

At Morgan Jones & Pett we will treat all clients equally and fairly and do not unlawfully discriminate against them. We will also, wherever possible, take steps to promote equal opportunity in relation to access to the legal services that we provide, taking account of the diversity of the communities that we serve.

We will take account, in particular, the needs of clients with a disability and clients who are unable to communicate effectively in English. We will consider whether particular groups are predominant within our client base and devise appropriate policies to meet their needs.

Please let us know if you require any of the following:-

- Assistance with visual impairment – you may like to receive an audio message or may prefer to be contacted by email and receive electronic attachments.
- Hard of hearing or suffer from a speech impairment - you may prefer advice by email or textphone in replacement of a phone based service.
- Car parking arrangements – please notify us in advance if you need assistance with mobility difficulties.
- Attending Court – please let us know in advance if you wish us to plan ahead to ensure that the premises are accessible or have adequate communication facilities.

If you need assistance from Morgan Jones & Pett in relation to any of the above matters then please contact Shelley Grint on 01603 877000 or email shelleygrint@m-j-p.co.uk

In addition, the following websites may also be of help:-

ACAS: <http://www.acas.org.uk>

Provides information, good practice advice and guidance to employers and employees on a wide range of employment relation issues. ACAS equality and diversity advisers specialise in providing practical help. ACAS also runs Equality Direct, a helpline for questions on managing equality in the workplace. National helpline - 0845 747 4747

Commission for Racial Equality: <http://www.cre.gov.uk/index.html>

Advice on race discrimination

Disability Rights Commission: <http://www.drc-gb.org>

Advice on disability discrimination

Employers' Forum on Disability <http://www.employers-forum.co.uk>

The Employers' Forum on Disability is an employers' organisation focused on the issue of disability in the workplace. It has become an authoritative voice on best practice as it affects service provision as well as employment.

Equal Opportunities Commission: <http://www.eoc.org.uk>

Advice on sex discrimination on the grounds of age, sexual orientation and religion or belief.